

PRIYADARSHINI INSTITUTE OF ARCHITECTURE & DESIGN STUDIES

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PIADS/2019-20/

Date: 07.06.2019

Internal Quality Assurance Cell (IQAC)

Priyadarshini Institute of Architecture and Design Studies Nagpur

NOTICE OF MEETING

To,
Prof. Habeeb Khan
Director PIADS

The Fifth meeting of the Internal Quality Assurance Cell of PIADS will be held on **Monday, 10 June 2019** at **4:30 PM** in Room no. 103, PIADS Campus. Your presence is solicited. The agenda to be transacted is given below.

Yours Sincerely

Anuya Killedar Moharil

Dean Design, **Coordinator IQAC**

DATE: 07.06.2019

AGENDA

- Item No. 01: To read, approve and sign the minutes of the Fourth IQAC -PIADS meeting held on 04.03.2019.
- Item No. 02: To read, discuss and adopt the Action Taken Report.
- Item No. 03: To finalise the schedule and content for PEDAGOGY 2019-2020
- Item No. 04: To discuss and detail out the Academic calendar for the 2019-2020 session.
- Item No. 05: To finalise the dates for the certificate course, and value added courses to be conducted for the session of 2019-2020.
- Item No. 06: To chalk out a plan of action for Founders day Social outreach programs and call for suggestions from faculty members.
- Item No. 07: Any other matter with permission of Chair
- Item No. 08: Vote of Thanks.



PIADS/2019-20/

Date:

Internal Quality Assurance Cell (IQAC)

Priyadarshini Institute of Architecture and Design Studies Nagpur

**ATTENDANCE SHEET FOR THE FIFTH IQAC-PIADS MEETING
 MONDAY, 10 JUNE 2019**

Sr. no.	Post Held	Name	Signature
1	Head of the Institute	Prof. Habib Khan (Director)	
2	Chairperson	Prof. Pradip Padgilwar (Principal)	
3	Coordinator IQAC	Prof. Anuya Killedar Moharil	
4	Management Representative	Mr. Abhijeet Deshmukh (Director LTJSS)	
5	Teacher Members	Prof. Manisha Yelne	
		Prof. Nikhil Wasade	
		Prof. Sanjeev Raoot (HOD, M.Des)	-
		Prof. Neema Gujarkar	
		Prof. Archana Bele	
6	Administrative Officer	Mr. Rajesh Gupta	
7	Student Nominee	Mr. Jainam Mehta	-
		Ms. Ruchi Sharma	
8	Alumni Nominee	Ar. Gargi Chati	
9	Industrial Nominee	Ar. Vasant Ranade	-
10	Local Society Nominee	Ms. Gayatri Gokhale	

Internal Quality Assurance Cell (IQAC)

Priyadarshini Institute of Architecture and Design Studies Nagpur

MINUTES OF THE FIFTH IQAC-PIADS MEETING MONDAY, 10 JUNE 2019

Minutes of the fifth meeting of IQAC-PIADS held on Monday, 10 June 2019

Venue: Room 103, PIADS

Members Present: Attendance sheet is attached herewith

Grant of Leave of Absence:

Mr. Jainam Mehta, Prof. Sanjeev Raoot and Ar. Vasant Ranade have expressed their inability to attend IQAC meeting and requested for leave of absence and were granted the same by the Chairman IQAC.

At the onset Chairman welcomed and greeted all present. As the agenda for the fifth meeting was circulated as part of the notice the same was taken as read and to which every one present consented.

The Chairman then proceeded with **Item no. 1** on the agenda.

Prof. Anuya Killedar Moharil, Coordinator IQAC read the minutes of the Fourth IQAC meeting held on Monday, 4 March 2019 in Room no. 103, PIADS. Chairman invited comments on the minutes presented by Prof. Anuya.

All present expressed that the contents seems to be in order, Ms. Gayatri Gokhale (Local Society Nominee) proposed that the minutes as presented be adopted and approved, Prof. Archana Bele seconded the proposal. Since there were no further comments and or objections by all present the same were approved by the Chair and then he and Coordinator IQAC signed the minutes.

Item no. 2: Coordinator of IQAC - Prof. Anuya Killedar Moharil presented the Action Taken Report. All present expressed their satisfaction to the presented report and the Action Taken Report was adopted unanimously.

Item no. 3: Dean Academics Prof. Manisha Yelne; briefly explained the need for Pedagogy session and discussed the Student feedback and proposed that the Pedagogy 2019-20 should be taken in the next week starting 17.06.19. As per the recommendations from subject teachers Prof. Anuya Killedar Moharil proposed that the first 2 days be dedicated to Design, and 1 day for Construction and Graphics. Also it was proposed by Prof. Neema Gujarkar that we should also carve out a dedicated time in pedagogy to discuss our administrative polices. All 3 proposals were accepted unanimously. The date for the Pedagogy 2019-20 was finalised as 17.06.19 to 19.06.19.

Item no. 4: Dean Academics Prof. Manisha Yelne presented a tentative Academic Calendar for the 2019-20 Academic year based on the University Academic calendar, for the approval of the committee. It was suggested by Prof. Nikhil Wasade that the PIADS SUMMER SCHOOL be conducted in first week of July rather than in October so that it does not clash with the founders day programs. Apart from that the Calendar was accepted as is and to be circulated among the teachers and students once the final draft is complete.

Item no. 5: On the basis of recommendations and last years schedule the following dates were finalised for the certificate course, and value added courses:

1. STAAD PRO 2D-3D Drafting skills	15.07.19 - 02.08.19
2. Construction yard Skill development for budding architects	22.07.19 - 09.08.19
3. AutoCAD - 2D and 3D drafting skills	19.08.19 - 07.09.19
4. Communication Skill	03.09.19 - 21.09.19
5. Financial management skills for gen-X	13.01.20 - 31.01.20
6. Presentation Skill Development	20.01.20 - 07.02.20

7. Personality Matters for better future

17.02.20 - 06.03.20

Item no. 6: For the Founders Day Social Outreach, Prof. Manisha Yelne informed that we will continue with the blood donation camp that is done every year. Ms. Gayatri Gokhale (Local Society Nominee) proposed that we should expand our social awareness program and invite suggestions from all faculty members. This was unanimously agreed upon and Prof. Manisha Yelne was asked to make necessary announcement to the teachers via office note and collect and compile their suggestions for review.

Item no. 7 : Addition to the agenda of the meeting, Prof. Neema Gujarkar informed that 3 training programs for the non-teaching staff have been planned. One of the sessions "Training Program on optimum use of available resources"-from 22 August to 24 August 2019 and other "Training program for best practices in administration" - a 2 day training workshop will be conducted from 4 September 2019 to 5 September 2019. The schedule for the last program is yet to be finalised. Additionally 1 more training programs are scheduled for the teaching faculty, viz. Training program on integrated Sustainability in Architectural Design,(16 September to 18 September 2019)

Item no. 8: Coordinator IQAC - PIADS Prof. Anuya Killedar Moharil (Dean Design) extended her gratitude and thanked all present for their timely cooperation, presence and for fruitful discussions and expected the same in future as well and she concluded by thanking the chair.

The meeting was adjourned by the chair at 5:35 pm.



Prof. Anuya Killedar Moharil
Coordinator IQAC
Date:11.06.19



Prof. Pradeep Padgilwar
Principal & Chairperson IQAC
Date:11.06.19

Internal Quality Assurance Cell (IQAC)

Priyadarshini Institute of Architecture and Design Studies Nagpur

ACTION TAKEN REPORT (ATR) OF FIFTH IQAC-PIADS MEETING MONDAY, 10 JUNE 2019

Item no. 3: The schedule for the Pedagogy session was prepared by Prof. Manisha Yelne and Prof. Anuya Killedar Moharil and the same was circulated for the faculty members. A office note was prepared by dean academics informing all faculty members and subject coordinators to keep their subject report as well as their current plan of action ready for discussion during the Pedagogy. A design feedback report was prepared by Prof. Anuya Killedar Moharil (Dean Design) to be presented during the pedagogy session.

PEDAGOGY 2019-20 successfully conducted from 17.06.19 to 19.06.19. Attached herewith is the Report of the Pedagogy 2019-20

Item no. 4: Academic Calendar Final draft prepared and circulated among teachers and students.

Item no. 5:

1. STAAD PRO 2D-3D Drafting skills, Skill development certificate course was conducted from 15.07.19 - 02.08.19, which helped students to understand structural analysis of buildings. 88 students enrolled and completed the program.

2. Construction yard Skill development for budding architects was conducted from 22.07.19 - 09.08.19. It was conducted for the 4th year students. 81 students participated in the value added course.

3. AutoCAD - 2D and 3D drafting skills, skill development certificate course was conducted between 19.08.19 - 07.09.19, which helped students be better at finishing their drawings with precision in lesser time.

4. Communication Skill course was conducted from 03.09.19 - 21.09.19. It was conducted for 1st year students. 92 students participated in the value added course.

The remaining courses will be conducted on the pre-decided dates given below and will be incorporated in the next ATR.

5. Financial managment skills for gen-X	13.01.20 - 31.01.20
6. Presentation-Skill Development	20.01.20 - 07.02.20
7. Personality Matters for better future	17.02.20 - 06.03.20

Item no. 6: From the many suggestions that were given by the faculty members following were approved and successfully executed from 10.10.20 - 12.10.20

1. Save Girl Child (Street Play) @ Shivangaon
2. Tree Plantation_NSS @ Tekadi, Tah. Parshioni
3. Cancer Awareness Program a@ Shivangaon
4. Road Safety awareness (helmet & seatbelt) @ Khamla Square
5. Traffic Awareness @ Mangalmurti Square
6. Promotion of Local Art and Artisans
7. Tree Plantation @ PIADS
8. Beat the Plastic @ Vegetable market Khamla
9. Blood Donation Camp: Shri Sainath Blood Bank
10. Wall Painting- Nagpur Railway station in collaboration with I CLEAN Nagpur
11. Cancer Awareness Program in collaboration with Snehanchal by Mrs. Swapna Kale

Item no. 7: Program coordinators were appointed for the training programs, who had to look into safe and successful conduction of the training sessions as well as coordinate with the resource person and participants both. Coordinators appointed are as follows:

1. Training Program on optimum use of available resources- Mr. D.M.Akotkar
2. Training program on integrated Sustainability in Architectural Design- Prof. Rupali Thokal
3. Training program for best practices in administration- Mr. Rajesh Gupta

Reports of all the above activities are attached here with.

Attachments:

1. **Pedagogy 2019-20 Report**
2. **STAAD-PRO 2D-3D drafting skills certificate course report**
3. **Report on "Construction yard Skill development for budding architects" value added course**
4. **AutoCAD - 2D and 3D drafting skills certificate course report**
5. **Report on "Communication Skills" value added course**
6. **Report of Save Girl Child (Street Play) @ Shivangaon**
7. **Report of Tree Plantation_NSS @ Tekadi, Tah. Parshioni**
8. **Report of Cancer Awareness Program a@ Shivangaon**
9. **Report of Road Safety awareness (helmet & seatbelt) @ Khamla Square**
10. **Report of Traffic Awareness @ Mangalmurti Square**
11. **Report of Promotion of Local Art and Artisans**
12. **Report of Tree Plantation @ PIADS**
13. **Report of Beat the Plastic @ Vegetable market Khamla**
14. **Report of Blood Donation Camp: Shri Sainath Blood Bank**
15. **Report of Wall Painting- Nagpur Railway station in collaboration with I CLEAN Nagpur**
16. **Report of Cancer Awareness Program in collaboration with Snehanchai by Mrs. Swapna Kale**
17. **Report of Training program for best practices in administration**
18. **Report of Training program on integrated Sustainability in Architectural Design**
19. **Report of Training Program on optimum use of available resources**

Report prepared and submitted by



Prof. Anuya Killedar Moharil
Coordinator IQAC
Date:20.10.19